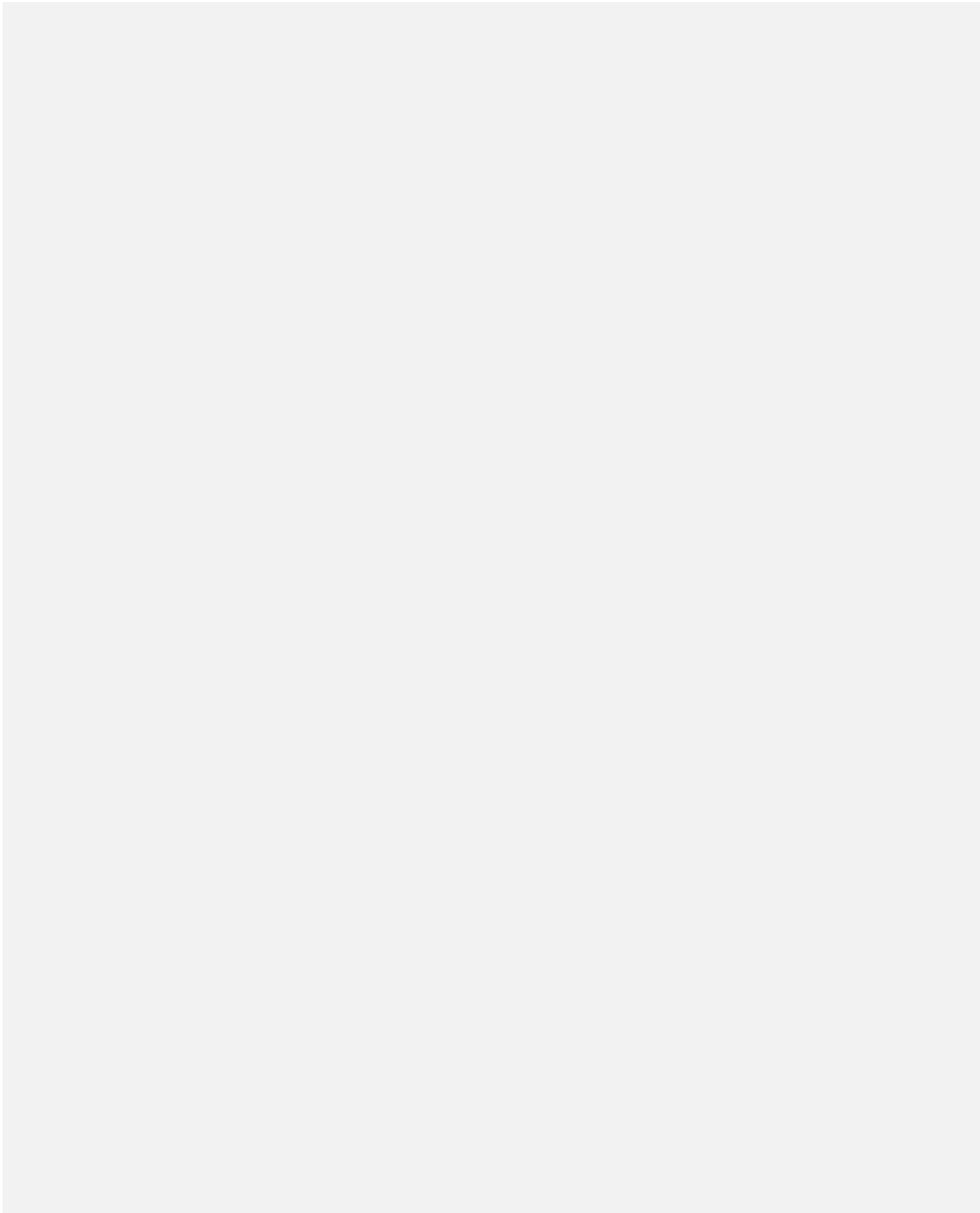


**United Nations Procurement Division**

**REQUEST**



13. Unconditional acceptance of United Nations General Terms of Conditions of Contract (UNGCC);
14. Unconditional Acceptance of UN payment terms i.e. 30 days payment. Vendors must confirm ability to pay for costs while cargo is in transit i.e. port and storage fees, Terminal Handling Fees, customs clearance, demurrage, truck detention etc., without demanding immediate reimbursement or reliance on UN progress payments;
15. Unconditional acceptance of UN liquidated damages clause;
16. Ability to provide Performance Bonds when requested (10% of contract value). Please note that contract values range between \$200,000 to \$5,000,000;
17. Qualification for UNGM Registration Level 1 with possibility for upgrade to Level 2. For details on UNGM registration, please see: [help.ungm.org](http://help.ungm.org);
18. Electronic Data Interchange (EDI) Capability for Supply Chain Event Management;
19. Agreement to use the UN SAP Transport Management Carrier Collaboration Portal (CCP).

**IMPORTANT:**

The UNPD is in the process of creating a new list of COE transporters. We require that all interested vendors respond to this EOI, including those companies that are on the said list. Therefore:

- 1) If your company is already on the list of UN freight forwarders for COE freight requirements, please respond to this EOI.
- 2) Companies that are not receiving COE tenders but are interested in COE freight requirements, please respond to this EOI.
- 3) Companies that have responded to UNPD's previous EOIs for COE freight requirements, please respond to this EOI.
- 4) Before responding to this EOI, your company **MUST** have an accepted status with the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)) with "UN Secretariat" at the Basic Level, or above.
- 5) All freight service providers responding to this EOI **MUST** ensure that they have selected the following UNSPSC Code under their UNGM account: 78101700 (Marine Cargo Services), 78101800 (Road Cargo Transport), 78141500 (Freight Forwarding).
- 6) Interested companies should complete the attached form and send the requested supporting documentation (listed in the mandatory criteria) by 31 December 2024 to [shuai.zhang1@un.org](mailto:shuai.zhang1@un.org) and [forwarding@un.org](mailto:forwarding@un.org). However, early submissions are very encouraged.
- 7) Should you have any questions on the above please address them to [shuai.zhang1@un.org](mailto:shuai.zhang1@un.org)

**SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)**

**NOTE**

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this

# VENDOR RESPONSE

## NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per [ST/SGB/2006/15](http://www.un.org/News/Press/docs/2006/0606_060615.html), including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15 may lead to suspension of the registration of the company as a UN vendor.

**PLEASE NOTE: You should express your interest to this EOI electronically at:**

<https://www.ungm.org/Public/Notice/231595>

**In case you have difficulties submitting your interest electronically, please contact [shuai.zhang1@un.org](mailto:shuai.zhang1@un.org) directly for instructions.**

## EOI INSTRUCTIONS

### 1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace ([www.ungm.org](http://www.ungm.org)) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
  - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
  - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding