

Formatting to the text should be clearly marked up using electronic track changes.

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2. Similarly, when submitting a revised draft resolution, the original issued draft resolution available on [ODS](#) under the symbol [A/C.2/78/L.xx](#), must be used as the base text. All revisions to

### Submission of draft proposals (e-Submissions)

7. When ready to be tabled, and once sponsorship has been completed electronically, the softcopy electronically marked up and plain word versions of a draft resolution should be submitted to the Secretariat through the eSubmission module.

#### How to submit draft proposals through e-Submission

- Draft proposals and amendments are first required to be initiated and open for co-sponsorship on the eSponsorship module in the eDeleGATE platform.
- Main sponsors will have access to the “e-Submission” button to submit their draft proposals/amendments through the eSponsorship module.
- Main sponsors are then required to complete the mandatory fields in the eSubmission form to submit their resolution.
- The list of co-sponsors will be generated by the e-Sponsorship platform.
- An automated email will be sent to the submitter within 15 minutes to confirm the submission.
- Once submitted, a subsequent email from the Second Committee Secretariat will be sent to confirm that the files attached are in compliance with the submission guidelines.
- Submission files that are not in compliance with the guidelines will be returned to the submitter and may lead to delay in processing of the draft resolution.

### Agreed deadlines for submission of draft proposals

8. The deadlines for the submission of draft proposals can be found on the Committee’s [public website](#) (the deadlines are also contained in the programme of work ([A/C.2/78/L.1](#))). Submissions after the expiration of these deadlines will not be accepted. Requests for an extension of the deadline by the Bureau, on an exceptional basis, should be made in writing to the Chair of the Committee, copying the other members of the Bureau, no later than 24 hours before the established deadline date. The request should include the justification for an extension and the additional length of time that would be needed.

### Timelines for processing of draft proposals

9. Recurrent draft resolutions based substantially on a previously adopted resolution, are normally edited, translated, formatted, proofread and reproduced by DGACM within 48 hours, starting from the business day following that on which the proposal was submitted. This time frame excludes weekends and holidays. The time frame may increase up to 96 hours based on certain factors, such as but not limited to: word count, subject or topic complexity, capacity constraints, and/or other unforeseen or exigent circumstances.

10. For completely new draft resolutions, the time required for issuance in official languages will depend on their length and will be separately advised by the Secretariat following their submission.

11. With such a short turnaround time, it is essential that the editor have the contact information  
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