

Case No.: UNDT/NB

UNITED NATIONS DISPUTE TRIBUNAL

## **Introduction**

1. By application filed on 11 September 2021, the Applicant, who served as an Administrative Assistant at the FS-4 level with the United Nations Interim Security Force for Abyei (“UNISFA”), filed an application with the United Nations Dispute Tribunal in Nairobi to contest her de-rostering for FS-5 positions in the Claims Assistant and Administrative Assistant category.

## **Facts**

2. The Applicant applied for an FS-5 Claims Assistant position in 2010, which was then associated with an FS-5 Administrative Assistant position. She was rostered for both positions in 2010. She has remained in her FS-4 position for several years thereafter.

3. In 2017, she was asked to move to a new duty station as a lateral move but made it clear that she was interested in an FS-5 Administrative Assistant position since she had been rostered for same for seven years. She was then surprised to be told that she was no longer cleared for that position (she no longer had the clearance of the Field Central Review Board).

4. The Applicant made enquiries about this change of circumstances for a period of three years. She asserts that she then realized there was no intention on the part of the Administration to restore her to the FS-5 roster for the position.

5. In her application, the Applicant speculates that her removal from the roster was by virtue of a glitch some time in 2017. However, she refers to a document annexed as A/2 to her application and states that on 1 March 2020 it became apparent to her that she was no longer on the roster for the position.

6. The Applicant filed her request for management evaluation on 6 June 2021, which was about one year after she was notified of the impugned decision. On 14 July 2021, the Management Evaluation Unit (“MEU”) found that the request for management evaluation was not receivable.



12. Staff rule 11.2 (c) provides that:

A request for a management evaluation shall not be receivable by the Secretary-General unless it is sent within 60 calendar days from the date on which the staff member received notification of the administrative decision to be contested. The deadline may be extended by the Secretary-General pending efforts for informal resolution conducted by the Office of the Ombudsman, under conditions specified by the Secretary-General.

13. It is established by Appeals Tribunal jurisprudence, including *Babiker* 2016-UNAT-672, that the Dispute Tribunal may only review decisions that have been the subject of a proper and timely request for management evaluation. UNAT affirmed that in so doing

34. ... the UNDT correctly recognized that determining “the date on which [the Applicant] received notification of the administrative decision to be contested” was its first task.

14. In the present application, the Applicant became aware of her de-rostering in 2017 and it became clear/apparent in 2020, after three years of enquires that she was in fact de-rostered. She received notification of the decision by way of an email from the Human Resource Services Division (“HRSD”) of the United Nations Department of Operational Support.

15. The email is included as annex A/2 to the application which is a compilation of emails that includes an email dated Sunday, 1 March 2020 from the HRSD which, after giving an explanation for the changed roster status, plainly informed the Applicant that she “no longer (has) FS-5 Administrative Assistance Roster status.”

16. The Applicant only requested management evaluation on 6 June 2021, several months beyond the 60-day deadline.

17. The Tribunal has no jurisdiction to determine this application on the merits as it challenges a decision that was not submitted for management evaluation in a timely manner.



Case No. UNDT/NBI/2021/080

Judgment No. UNDT/2021/114

*(Signed)*

Judge Eleanor Donaldson-Honeywell  
Dated this 28<sup>th</sup> day of September 2021

Entered in the Register on this 28<sup>th</sup> day of September 2021

*(Signed)*

Abena Kwakye-Berko, Registrar, Nairobi