

United Nations Forum on Forests

Secretary of the Forum: Ms Jennifer De Laurentes and Ms Sangeeta Sharma

Others: Mr. Joan Andres Salvador (Ecuador), and Mr Altay Altınörs (Turkey)

Key Decisions/ Actions by the Bureau

1. **The provisional organisation of work of UNFF10 was agreed upon by the UNFF10 Bureau. UNFF10 includes a Ministerial Segment (MS) on 8 and 9 April 2013, starting at 3 PM in the afternoon of 8 April.**
2. **rative Partnership on Forests,**

3. **Member States should inscribe the name of the minister or their heads of delegation on the**

roundtables to be held on Tuesday morning through the procedures that will be announced in the UN Journal. One concept note for each roundtables of the Ministerial Segment will be prepared and sent to the Permanent Missions in NY. These concept notes will specify the modalities for conducting the discussion during the roundtables.

5. **The plenary sessions of the Ministerial Segment will be co-chaired by the UNFF10 Chair and the Minister of Water and Forests of Turkey. Each roundtable will be co-chaired by two ministers/ vice-ministers, one from the South and one from the North.**
6. **Side-events or any other type of event could only be held outside of the official working hours of the UNFF sessions *i.e.*, from 10 am to 1 pm and from 3 to 6 pm. On Monday 8 April 2013 and Tuesday 9 April, side events in the evening will be held only after the adjournment of the plenary.**
7. **Ms Davidovich and Ms Masinja were nominated as the vice-chairs for Working Group 1, and Mr Juricic and Mr Abdullah as the vice-chairs for Working Group 2. The division of**

agenda items for working group one and two will remain the same as originally decided by the Bureau.

- 8. The next Bureau meeting will be held on 7 April 2013 in Istanbul, Turkey.**
- 9. The UNFF10 Bureau adopted the provisional agenda of the eleventh session of the Forum,**

Opening of the Fifth Meeting of the UNFF10 Bureau

Mr Mario Ruales, chair of the UNFF10 Bureau opened the meeting and welcomed the Bureau Members, UNFF Secretariat and other participants. He invited the Bureau to adopt the provisional agenda of the 5th meeting. The agenda for the Bureau meeting was approved. Mr Ruales invited Ms McAlpine to provide an overview of the agenda for the meeting.

1. Final Preparations for the Tenth Session of the United Nations Forum on Forests

i. UNFF10 Documentation

Ms McAlpine informed the Bureau that the Host Country Agreement was signed by the Ambassador of Turkey and the Undersecretary General of DESA. It includes the fact that Turkey will fund one Minister plus one participant for 3 days, as well as one representative from each qualifying country. However, the Secretary General declined to participate in UNFF10. A note verbale will act as an invitation to be sent out shortly to Member States by the Department for the General Assembly Conference Management, containing information about the date, venue of UNFF10 and the Ministerial Segment. Another note verbale concerning travel arrangements and requesting the composition of delegations has been sent by the UNFF Secretariat to Permanent Missions in NY.

UNFF staff updated the Bureau on the UNFF10 documentation. 14 documents have been submitted – seven Secretary General's Reports, the report of AHEG2, three Secretariat's Notes (on IYF, Multi-Stakeholder Dialogue and the Forum Trust Fund), an information note by the CPF, one discussion paper by major groups and the report of the OLI. Advance-unedited version of these documents are available on the UNFF website. Remaining documents include the reports of the CLIs (from Japan, Vietnam, Germany and Ukraine). Additional background documents are available online including AHEG2 presentations, background studies on forests and economic development, the 2012 AGF study on forest finance and the reports of the facilitative process workshops. UNFF10 official documents will be translated in all UN official languages before the end of February 2013.

ii. Review of the provisional organisation of work of UNFF10, including the Ministerial Segment

The Bureau hold a thorough discussion on the provisional organization of work of UNFF10 including the Ministerial Segment. The Bureau agreed that after the opening of UNFF10 on the morning of 8 April, a Ministerial Segment will take place on Monday 8 April in the afternoon, as well as all day on 9 April. The Bureau of UNFF10 decided that the chair of UNFF10, Mr Ruales and the Minister of Forests and Water of Turkey will open and co-chair the afternoon Ministerial Segment on Monday 8 April 2013. This will be followed by opening statements by the Prime Minister of Turkey (tbc), the President of the General Assembly (tbc), the President of ECOSOC 9 (tbc) and the Under-Secretary-General for Economic and Social Affairs of the United Nations (DESA). The session is due to last until 7 pm for the statements by the Ministers and Heads of Delegations, with the possibility of further extension until 9 pm.

On Tuesday 9 April, the session will open at 9 am with the two parallel round tables lasting until 10:30. The theme for roundtable one is forests and economic development, and the theme for roundtable two is the internationa

inscribe the name of the minister or their heads of delegation on the list of speakers for the plenary sessions on Monday and Tuesday afternoon (8 and 9 April 2013). This list will be established and announced through the UN Journal. Through the announcement in the UN Journal, Member States will be also invited to indicate on which roundtables they wish to participate. She also referred to the practice of allowing Member States to make statements for 5 minutes, and statements on behalf of groups for 7 minutes. The Bureau agreed to these suggestions.

The UNFF Secretariat also informed the Bureau that one concept note for each roundtable of the Ministerial Segment will be prepared and sent to the Permanent Missions in NY. These concept notes will specify the details and modalities for conducting the discussions during the roundtables.

In light of the changes made to the provisional organization of work on 8 and 9 April, the Secretary of the Forum pointed out that going beyond three hours for every half day would incur additional interpretation charges as it would mean that an extra team of interpreters would need to be brought in. Ms. McAlpine informed the Bureau that the Secretariat is ready to accept covering these additional costs should they arise. However, the Secretariat later confirmed that these items can be covered in the existing budget.

Mr Altınörs explained that an or eaw BDC .00 iste-6(e)ial Svrt MhstsodalistG14 Tc006 Tc m20.4 ch T(C DC .0

On Friday, working group 1 and 2 begin their work in two parallel sessions. On Friday, items 3, 4 and 8 will be addressed by Working Group 1 while Work

voting rights. In relation to their seating, they would be seated among Member States as follows: Holy See seated under "H", Cook Islands under "C", Niue under "N" and State of Palestine under "S".

Ms. Davidovich informed the Bureau that the position of her country concerning participation of Palestine remained unchanged. Ms. McAlpine suggested that Israel and other nations will be informed in advance so as to avoid a procedural issue during the meeting.

viii. Time and Venue of Daily Meetings of the UNFF10 Bureau

The next Bureau meeting will be held on Sunday 7 April 2013 at 7 pm in Istanbul. The venue will be announced. Daily Bureau meetings will then take place throughout UNFF10 from 9 to 10 am with the exception of Monday 8 April.

2. UNFF11 Issues

i. Consideration of the draft provisional agenda of UNFF11

The UNFF Secretariat informed the Bureau that the provisional agenda for the eleventh session of the UNFF should be adopted by the UNFF10 under agenda item 13. The Secretariat distributed the draft provisional agenda for UNFF11. The Secretariat informed that the draft was prepared based on the multi-year programme of work of the Forum. The UNFF10 Bureau reviewed and adopted the provisional agenda for the eleventh session of the Forum.

ii. Nomination of UNFF11 Bureau Members

The Secretariat reminded the Bureau of the letter of the Chair of UNFF10 Bureau that was sent to the UN geographical regions for nomination of candidates for the membership in the Bureau of eleventh session of the Forum. The election of the members of the UNFF11 Bureau will be done immediately after the closure of UNFF10 in Istanbul.

Ms. Davidovich, Ms Masinja and Mr Ruales all informed the Bureau of their respective regions' impending appointments for the UNFF11 Bureau. Members of the UNFF10 Bureau stressed on the importance of having the nominations for the UNFF11 Bureau as soon as possible. The UNFF10 Bureau members also agreed to consult with their respective constituencies so as to have the nominations from their respective regions for the membership in the UNFF11 Bureau to be ready before the beginning of UNFF10.

3. Other Matters

i. Trust Fund including travel support for delegates participating at UNFF10

In accordance with the Host Country Agreement signed between the United Nations and the Government of Turkey, the travel cost and DSA and terminal expenses at the UN rates for one representative from each eligible country will be paid by the Government of Turkey for the entire session (13 days). In addition, the Government of Turkey will cover travel cost and DSA for

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