

**United Nations Forum on Forests**  
**Minutes of the Second Meeting of the Bureau of the Fourteenth Session**  
**8 January (10:00-13:00) & 11 January (17:00-18:30) 2019**  
**UNHQ, New York**

**Participation**

**Bureau Members:** (Slovak Republic), Mr. Javad Momeni (Iran), Mr. Rob Busink (The Netherlands), Ms. Luciana Melchert Saguas Presas (Brazil), Mr. Khalid Cherki (Morocco)

**Secretary of the Forum:** Mr. Ziad Mahmassani (interim)

**UNFF Secretariat:** Mr. Juwang Zhu, Mr. Hossein Moeini Meybodi, Ms. Mita Sen, Mr. Ryo Nakamura, Ms. Yan Lang

**Summary of Key Actions/Decisions**

1. **The Bureau agreed on the provisional organization of work of the UNFF14.**
2. **The Bureau decided to submit its initial input to the 2019 HLPF prior to UNFF14 to meet the deadline of 15 March 2019 set by the ECOSOC President, input after the conclusion of UNFF14.**
3. **The Bureau agreed to hold its next meeting on 3 May 2019 at UNHQ, New York, in advance of the UNFF 14.**

**Provisional Agenda**  
**Second Meeting of the Bureau of the Fourteenth Session**  
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- 1- Adoption of the agenda**
- 2- Preparation for UNFF14:**
  - a. Matters related to the UNFF14 Bureau nominations**
  - b. Initial discussions on the UNFF14 provisional organization of work, including elements for inclusion in it**
- 3- Update on recent and upcoming events:**
  - a. UNFFS events at COP24**
  - b. CPF Retreat**
  - c. Meeting of the ECOSOC Bureau and Chairs of the Functional Commissions**
  - d. UNFF expert group meetings**
- 4- Next Bureau meeting**
- 5- Other matters**

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the events, suggesting similar events to be held in conjunction with other major forest-related meetings such as the Conference of the Parties to the CBD.

**b. CPF Retreat**

The Secretariat shared key outcomes of the CPF retreat held from 10-11 December 2018 at FAO HQ in Rome. The Secretariat highlighted CPF decision to develop a CPF strategic vision towards 2030 in support of the implementation of the

The Bureau agreed that its next meeting would be held on 3 May 2019 prior to the UNFF14. In the interim, virtual meeting would be convened when deemed necessary.

## **5. Other matters**

On January 8<sup>th</sup>, 2019, the Bureau discussed matters related to UNFFS and DESA reform, as well as the developments in regard to the appointment of the UNFFS Director. Mr. Juwang Zhu, Officer-in-Charge of the UNFF Secretariat, provided a brief update on these matters. He mentioned that a letter from Secretary-General has been sent to all Permanent Missions, containing information on the actions taken to reform DESA. He indicated that the Secretariat would be guided by the Member States. He also mentioned that the Secretariat has arranged a meeting between the Chair of UNFF14 and Mr. Zhenmin Liu, DESA USG during the week on the issue of the UNFFS Director.

On January 11<sup>th</sup>, the Chair informed the Bureau on the outcome of his meeting with Mr. Zhenmin Liu, DESA USG held on 10 January. He mentioned that Mr. Liu informed that DESA reform is an ongoing process and will be completed in consultation with Member States. Mr. Liu emphasized that UNFF will continue to be served by its secretariat in DESA regardless of the result of DESA reform, noting that the post of the Director of the UNFF Secretariat has been frozen during the reform. Following the report of the Chair, the Bureau emphasized the importance to consider follow-up actions to ensure that the current and future ability of the Forum and the sub-programme to fulfil its mandate and role is maintained as per UNFF13 resolution. They discussed various options to follow up on the appointment of the UNFFS