



Technology Bank for the Least Developed Countries

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English only

Council

First session

New York, 20–21 November 2017

Rules of procedure of the Council of the Technology Bank for the Least Developed Countries



I.

Replacement of the Chair

Rule 11

If the Chair is unable to perform her or his functions for any reason, a new Chair shall be elected for the unexpired term. Until such election, the Vice-Chairs shall decide which of them is to act as Chair.

General powers and duties of the Chair

Rule 12

(a) In addition to exercising the powers conferred upon her or him elsewhere by these rules, the Chair shall declare the opening and closing of each meeting of the Council, direct the discussions in meetings, ensure the observance of the rules of procedure, accord the right to speak, put questions and announce decisions. She or he shall rule on points of order and, subject to the rules of procedure, shall have complete control of the proceedings at any meeting and over the maintenance of order thereat. She or he may propose the suspension or the adjournment of the meeting;

(b) The Chair shall be responsible for ensuring the efficient and effective conduct of the business of the Council through informed, systematic and focused deliberations.

Duties of the Managing Director

Rule 13

(a) The Managing Director shall provide the necessary services to the Council, including by assisting the Chair in the duties of conducting the business of a Council session;

(b) The Managing Director shall be responsible for the organization of Council sessions and the preparation and distribution of documentation for those sessions;

(c) The Managing Director may designate a member of staff to act in her or his place at the meetings of the Council and committees.

IV. Committees

Committees

Rule 14

The Council may establish such committees as it deems necessary for the performance of its functions. The rules of procedure of the Council shall apply to such committees unless the Council or the committee concerned decides otherwise.

V. Conduct of business

Quorum

Rule 15

Nine members of the Council shall constitute a quorum.

Speeches

Rule 16

No member may address the Council without having previously obtained the permission of the Chair. The Chair shall call upon speakers in the order in which they signify their desire to speak, except that she or he may accord precedence to the

Method of voting

Rule 22

The Council shall normally vote by a show of hands, except in regard to elections. In exceptional cases, when a decision of the Council is required between sessions of the Council, the Managing Director shall contact the members of the Council individually by correspondence to obtain their vote. The outcome of the vote shall be communicated to the Chair, who shall, in turn, communicate it to the Council by correspondence.

Elections

Rule 23

For the purpose of electing its officers, the Council will make every effort to reach a consensus. In the absence of a consensus, the Council will proceed to elect a person by secret ballot. If no candidate obtains in the first ballot a majority of the votes cast, a second ballot shall be taken, which shall be restricted to the two candidates obtaining the largest number of votes. If in the second ballot the votes are equally divided, the Chair shall decide between the candidates by drawing lots.

Equally divided votes

Rule 24

If a vote is equally divided on matters other than elections, the proposal shall be regarded as rejected.

Administrative and financial implications

Rule 25

(a) The Council shall take no decision involving expenditure unless it has before it a report from the Managing Director on the administrative and financial implications of the proposal;

(b) Members of the Council may not enter into contractual arrangements with the Technology Bank or receive remuneration for services rendered to the Technology Bank.

Private and public meetings

Rule 26

The meetings of the Council and its committees shall be held in private unless the organ concerned decides otherwise.

